

International students: Rules for the access to the benefits of the scholarship and accomodation granted by ERDIS Marche

Academic Year 2024/2025

The University level indicator

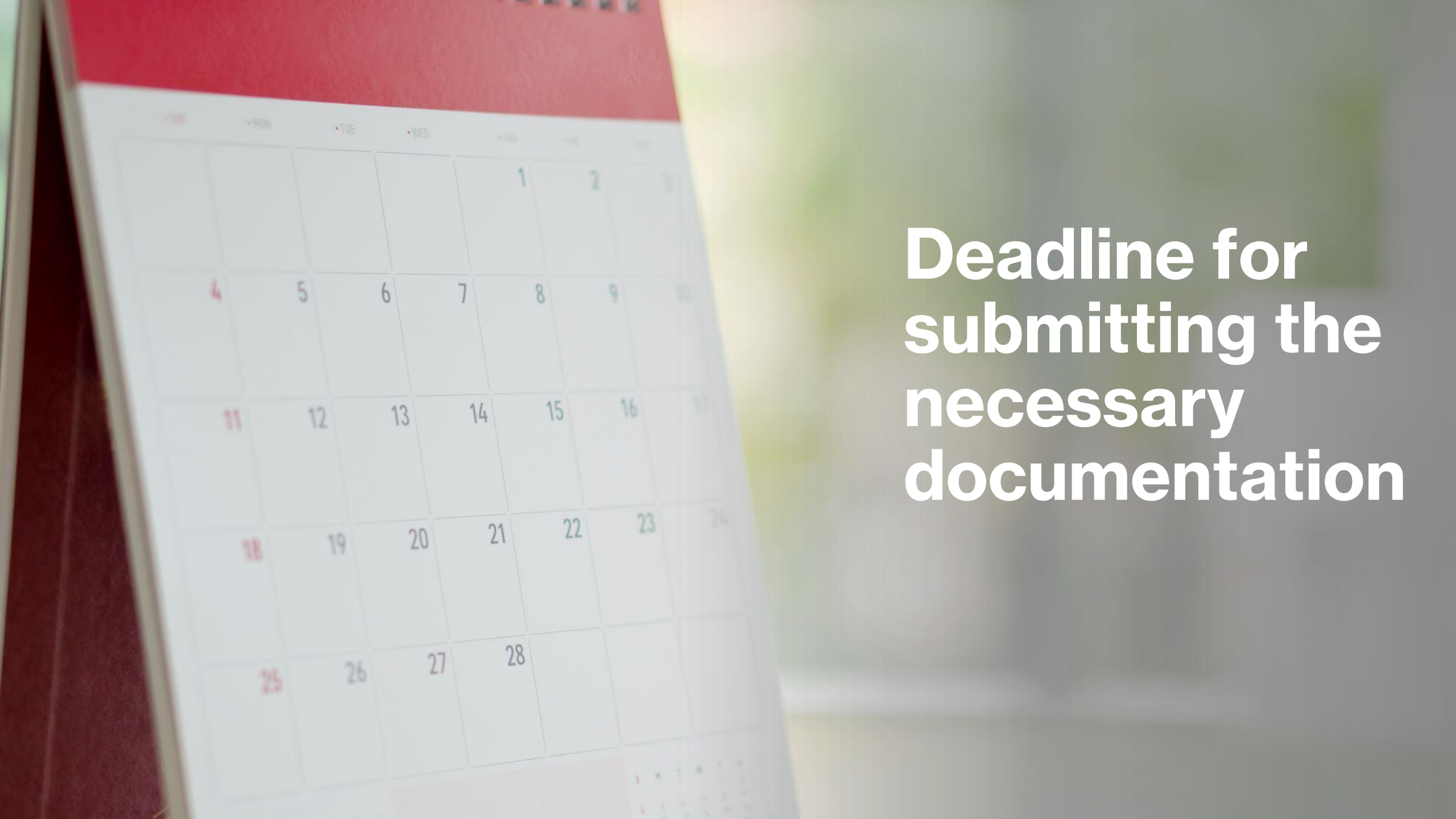
International students have access to scholarships, accommodation and canteen service, under the same conditions as the Italian students.

Students that are not resident in Italy (non-EU or EU with the family unit abroad) and non-independent foreign students resident in Italy, with a family nucleus of parents residing abroad, **must present the necessary documentation for the calculation of the ISEEU / ISPEU as specified in article 11 of the scholarship announcement.**

ATTENTION! This provision (Article 8.8 and 11) also applies to Italian students who have a family unit or income or assets abroad.

The calculation of the ISEEU/ISPEU will be carried out by the competent ERDIS office which will calculate the ISEE applicable to foreign students by defining the “university level indicator” for each; therefore it is not necessary for students to go to CAAF to make these calculations.





**Deadline for
submitting the
necessary
documentation**

DEADLINE

- Foreign students who, even with a regularly submitted request within the established deadline **(26 august 2024)**, will not be able to present along with the application all the necessary original documentation relating to the family, income and foreign assets, may submit it later **by September 20, 2024.**
- **If, at the time the provisional rankings are drawn up, the necessary documentation set out in the notice has not yet been sent or is not in order, the student will be declared excluded from the grant, due to the impossibility of determining his or her university level indicator.**
- **The student's position may be reassessed when the definitive rankings are drawn up if he or she submits all the correct original documentation in accordance with the requirements of the notice by the deadline of 20 September 2024.**





Incomplete or imperfect documentation

Students who, by the deadline of September 20, 2024, have submitted original but incomplete or imperfect documentation and have therefore been excluded from the benefit with the provisional and/or definitive rankings may, **by October 21, 2024, submit further documentation supplementing the previous one.**

Then, if there is still residual financial availability, if the overall documentation submitted is perfectly compliant with the requirements of the notice, and all the other requirements are met, they may be readmitted to the benefit through the approval of a further ranking list.

Required documentation to request the benefits

- a) Family composition certificate;
- b) Income Certificate;
- c) Certification of propert holdings;
- d) Certificate of movable property;
- e) Copy of the residence permit.



ATTENTION! All certificates must be issued by the competent authorities of the country of origin, must be translated in italian and validated by the competent Italian diplomatic authority located in the same country of origin of the student.

A) Family composition certificate

The certificate must show the composition of the family unit with the statement of those who live with the head of the family, at the date of submission of the request.

Appropriate certification must also be provided under the following circumstances:

- death of one of the parents;
- separation or divorce of parents;
- in case of abandonment of a parent or in case of decision by the relevant authority to remove the parent from the family residence.

ATTENTION! The family composition certificate must bear a recent date of the year 2024.

B) Income Certificate

The certificate must include the income of all family members received **in the tax year 2022.**

(The certificate must explicitly specify that the revenues are for the whole year 2022); **in the absence of income for each member above the age of 18, this eventuality must be explicitly specified in the documentation.**

If there are difficulties in documenting the lack of income, supporting documentation must be presented such as, for example, a certificate attesting to the state of unemployment, the employment as a domestic worker (home-care) or the student condition.

C) Certification of propret holdings

The certificate should indicate all the real-estate assets of each member of the family at the due date **December 31, 2022**, with specification of the value defined in accordance with paragraph 3 art. 5 of the DPCM n. 159/13 (the value is the cost resulting from the purchase or contract and, failing, according to the marketable value found at the place where the property is located);

In case of absence of assets for each member above the age of 18 this eventuality must be explicitly specified in the documentation.

D) Certificate of movable property

- The certificate must indicate the movable property consisting of the components specified in art. 5 paragraph 4 of the Prime Ministerial Decree 159/13, (securities, deposits, bank accounts, shares, bonds, debentures, certificates of deposit and credit, other instruments or financial ratios, net assets of the company) held by the family at the due **date December 31, 2022.**
- The documentation relating to the movable assets issued by banking and similar institutions is exempted from the legalization of the Italian diplomatic authority competent for the territory, **but it is required** the translation into Italian in conformity with the foreign text and certified by an official translator.

E) Copy of the resident permit

A copy of the residence permit can be submitted later but within the deadline of **May 2, 2025**.

In this case the benefits will be assigned without any payment until the actual submission of the document. If the document is not presented **by December 31, 2026**, the student loses the right to obtain any sum of money.

In such cases, the competent ERDIS authority should revoke the whole scholarship (such as money and services) if the student will not obtain the residence status by the competent Italian authorities.





PARTICULAR CASES – PART. 1

- **For countries** in which **particular difficulties** occur, as documented by the local Italian Embassy, the above documentation can be issued by competent foreign diplomatic or consular representations in Italy and legalized by the Prefectures.
- **For students coming from states of the European Union** it is necessary to show the relative documentation issued by the competent authorities of the country where the income has been produced, translated into Italian; **in this case legalization is not required.**
- **Students from outside the European Union from particularly poor countries referred to in the Ministerial Decree n. 440/2024), Attachment. D of the ERDIS notice**, must present certification of the Italian Representation in the country of origin, that certifies that the student does not belong to a **family known to have high income and high social status**. The relative certification is made to correspond for both the ISEE and ISPE indicators to "zero" euros. For students enrolling in the first year of all degree courses, the certification that the student does not belong to a notoriously high-income and high-social-level family can also **be issued by the Italian institutions which are authorized to provide economic coverage pursuant to current provisions on the enrollment of foreign students in the Italian universities**. In this case, the institution that issues this certification undertakes to return the scholarship on behalf of the student, in the event of revocation.

PARTICULAR CASES – PART. 2

- For the purposes of assessing the economic condition, **for students who have been granted the “status of stateless” or “refugee status”, or, alternatively, holders of some kind of “protection” under current Italian immigration law**, it is taken into account **only income and assets held in Italy** in accordance with the procedures set out in DPCM 159/13 and therefore the students are required to **submit the Dichiarazione Sostitutiva Unica (DSU) for ISEE purposes.**

These students must attach a copy of their status certificate to their application

- **Students applying for “international protection”** are required to submit the relevant official application documentation. Even for these students, only the income and assets possibly held in Italy are taken into account in accordance with the procedures set out in DPCM 159/13 and therefore they are required **to submit the single substitutive declaration (Dsu) for Isee purposes.**

ATTENTION! The possible granting of the scholarship **remains suspended until one of the statuses above is recognized.** Once the recognition of this status has been obtained, in addition to acquiring the right to the disbursement of the monetary share of the scholarship, the student can start using the services related to the scholarship free of charge (canteen and accommodation if available).

No refund will be issued from Erdis for the services used in the period in which the student had not yet obtained the winning status.